

# The Magic Flute:

\*Contact Person \_\_\_\_\_ \*Work \_\_\_\_\_  
 \*E-mail \_\_\_\_\_ Cell \_\_\_\_\_  
 \*Name of Concert Facility \_\_\_\_\_ \*Fax \_\_\_\_\_  
 \*Address \_\_\_\_\_ \*Seating Capacity of Facility \_\_\_\_\_  
 \*City \_\_\_\_\_ \* State \_\_\_\_\_ \*Zip \_\_\_\_\_ \*Anticipated Attendance \_\_\_\_\_  
 \*Concert Sponsor \_\_\_\_\_  
 \*Admission/Ticket Information \_\_\_\_\_  
 \*Where to Purchase Tickets \_\_\_\_\_

**Publicity:** Des Moines Metro Opera will send publicity information to the media you request. For best results, please contact them yourselves as well.

\*Local newspaper \_\_\_\_\_  
 \*Contact Name \_\_\_\_\_ \*E-mail \_\_\_\_\_  
 \*Address, City, State, Zip \_\_\_\_\_  
 \*Local radio station \_\_\_\_\_  
 \*Contact Name \_\_\_\_\_ \*E-mail \_\_\_\_\_  
 \*Address, City, State, Zip \_\_\_\_\_

\*Required information

## Performance:

\*Date(s) \_\_\_\_\_ \*Time(s) \_\_\_\_\_  
 Where will the performance take place (stage, gym, etc.)? \_\_\_\_\_

(circle one)

- Y N Are the dimensions of the performing area at least 25' wide x 15' deep x 12' high?
- Y N Is this space easily accessible for set pieces?
- Y N Are there stairs? If yes, how many? \_\_\_\_\_
- Y N Do you have four 20 AMP circuits available in this space? (OPERA Iowa's lighting equipment cannot be plugged into the same circuit.) What lighting equipment do you have? \_\_\_\_\_
- Y N Do you have stage curtains?

Any special instructions? \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Please complete, photocopy and return this sheet to **Chari Kruse ASAP!**  
 Mail: Des Moines Metro Opera, 106 West Boston Ave., Indianola, IA 50125-1836  
 Fax: 515-961-8175  
 Email: [dmmo@dmmo.org](mailto:dmmo@dmmo.org)